

CONSTITUTION – DATED AS OF 21ST MARCH, 2010

NAME OF THE ORGANISATION

The name of the organisation shall be **Friends of Crooked Well Meadow**

OBJECTS OF THE ORGANISATION

To promote, protect, conserve and enhance Crooked Well Meadow and the surrounding area as a place of freedom, recreation and enjoyment for the long-term benefit of the whole community.

MEMBERSHIP

(1) (a) The committee may only refuse an application for membership if, acting reasonably and properly, they consider it to be in the best interests of the organisation to refuse the application.

(b) The committee must inform the applicant in writing of the reasons for the refusal within twenty-one days of the decision.

(c) The Committee must consider any written representations the applicant may make about the decision. The Committee' decision following any written representations must be notified to the applicant in writing but shall be final.

(2) Membership is not transferable to anyone else.

(3) The Committee must keep a register of names and addresses.

Termination of membership

- The member dies or, if it is an organisation, ceases to exist;
- The member resigns by written notice to the organisation unless, after the resignation, there would be less than two members;

The member is removed from the membership by a resolution of the committee that is in the best interests of the organisations that his or her membership is terminated

A resolution to remove a member from membership may only be passed if; -

- a. The member has been given at least 21 days notice in writing of the meeting of the committee at which the resolution will be proposed
- b. The member or, at the option of the member, the members representative has been allowed to make representative to the meeting.

THE COMMITTEE

- a. A committee shall be elected to carry out the business of the Association.
- b. The committee shall be made up of a Chairperson, Secretary, and Treasurer as a minimum and up to a maximum of 3 additional general members.
- c. The committee shall be elected at the Annual General Meeting. Vacancies arising through the year can be filled by elections at General Meetings.
- d. Officers shall carry out the duties given to them at General Meetings.
- e. The committee shall meet no less than 4 times per year.
- f. Minutes of committee meetings shall be available to all members.
- g. The committee can introduce or appoint new members as required.
- h. Committee member have to be members of the organisation
- i. No committee member may receive any benefit from being a committee member

ANNUAL GENERAL MEETING

- a. There shall be an Annual General Meeting held every 12 months at which the committee will report on its work, present a statement of accounts and stand down to seek re-election.
- b. The AGM shall elect a new committee, vote on recommendations and any amendments to the constitution.
- c. The secretary will notify all members of the date of the meeting not less than 14 days before the AGM.

OTHER GENERAL MEETINGS

- (a). A Special General Meeting open to all members will be held if 4 or, more than a third of the total membership agree at a general meeting or submit in writing a request for such a meeting to the secretary. The secretary shall arrange for the meeting to take place within 14 days.
- c. The secretary will publicise all General Meetings at least 5 days in advance.

QUORUM

No General Meeting or Annual General Meeting shall take place if less than 5 are present. No committee meeting shall take place if less than 3 members of the committee are present.

CHANGES TO THE CONSTITUTION

- a. The constitution can be altered at an AGM or Special General meeting.
- b. Any suggested changes must be handed to the secretary 14 days before the AGM.
- c. Changes must be agreed by two thirds of the members present at the meeting.

DISSOLUTION

- a. The organisation may only be dissolved at a Special General Meeting called for that purpose and must be advertised 14 days before the meeting.
- b. A proposal to dissolve the association shall take effect only if agreed by two thirds of the members present at the meeting.
- c. Funds and possessions will be disposed of by transfer to any organisation for purposes the same as or similar to this organisation

FINANCE

The funds of the Group, including all donations contributions and bequests, shall be paid into an account operated by the Committee in the name of the Group at such bank, as the Committee shall decide. All cheques drawn on the account must be signed by at least two members of the Committee.

All funds belonging to the organisation can only be used in furthering the aims

Constitution adopted on 21st March, 2010

Signed

Steve Hodges (Chairman)	
Tracy Oliver (Treasurer)	
Katie Hodges (Secretary)	
Steve Oliver	
Kelly Thomas	
Hayzel Fitzpatrick	
Cassie Reade	